# PROGRESSVILLAGECHRISTIANACADEMY

# PARENT / STUDENT HANDBOOK

## 2026-2027

# K2 – 5th Grade




***"But they that wait upon the Lord shall renew their strength; they shall mount up with wings as eagles; they shall run and not be weary; and they shall walk, and not faint." ~ Isaiah 40:31***

***Train up a child in the way that he should go; and when he is old, he will not depart from it." Proverbs 22:6***

# Progress Village Christian Academy

## A Christian School affiliated with the First Baptist Church of Progress Village

**School Year: August 10, 2026 – May 28, 2027**

**Preschool Physical Address:**
8616 Progress Boulevard, Tampa, Florida 33619

Hours of Operation: 6:30am – 6:00pm

Business Office Hours: 9:00am – 5:00pm

**Email:** TanyaMason@pvcacademy.org

**Elementary School Physical Address:**
8722 Progress Boulevard, Tampa, Florida 33619

Hours of Operation: 6:30am – 6:00pm

Business Office Hours: 9:00am - 5:00pm

**Email:** RuthLubin@pvcacademy.org
School Hours: 8:00am – 2:45pm

**Before Care: 6:30am – 7:45am / After Care: 3:00pm – 6:00pm**

Preschool & Elementary School:
**Mailing Address:** P.O. Box 3419, Riverview, FL 33568
**Phone:** (813) 677-5988
**Fax:** (813) 672-0514



# Table of Contents


**Progress Village Christian Academy** ..... 2

**Welcome to Progress Village Christian Academy** ..... 4

**Registration** ..... 5

**Heath & Immunization** ..... 5

**Student Records** ..... 5

**Financial Fees and Policies** ..... 6

**Payment Information** ..... 7

**Tuition Payment Process** ..... 8

**Late Pick-up Policy** ..... 9

**Academy Disciplinary Policy** ..... 9

**Expulsion Policy** ..... 12

**Parent/Teacher Conferences** ..... 13

**Progress Village Christian Academy Grading Policy** ..... 14

**Report Cards** ..... 14

**Daily Meals** ..... 15

**Birthday Celebrations** ..... 15

**2026-2027 School Year Calendar/Early Release Dates** ..... 16

**Attendance Policy** ..... 18

**Absences** ..... 18

**Florida School Readiness Attendance Policy** ..... 19

**School Closure Policy (Bad Weather Condition)** ..... 20

**Illness** ..... 20

**School Uniforms** ..... 21

# Welcome to Progress Village Christian Academy

Progress Village Christian Academy, Inc (PVCA) exists to provide a Christ-centered educational environment that develops minds, shapes character, and inspires purpose through academic excellence, spiritual growth, and community engagement.

Teaching children begins with what they observe. In this encouraging, nurturing and learning environment, it is our prayer that our students experience compassion and success each day as they grow toward responsible citizenship and Christian obedience.

## Administrative Staff:

Preschool Director: Tanya Mason

Assistant Director: Sha'De Curry

Elementary School Principal: Ruth Lubin

Assistant Principal: LaTara Taylor

Pastoral Advisor: Pastor Todd Hammond

Business Administrator: Rickey L. Houston

Bookkeeper: Elizabeth "Gale" Perry

# Registration

Preschool Business Office Hours: 9:00am – 5:00pm
Phone: (813) 677-5988 ext. 220
Elementary School Business Office Hours: 9:00am - 5:00pm
Phone: (813) 677-5988 ext. 222
Preschool & Elementary School Fax: (813) 672-0514

To complete enrollment, a registration packet, all necessary documents, and fees must be submitted. All potential elementary school students are required to be pre-screened using a student assessment prior to enrollment. Student grade level will be determined by their age as of Sept.1st. ***All fees are non-refundable!***

Once registration is complete, the student may be withdrawn and re-enrolled within the same academic school year, however an additional registration fee will be incurred.

## Health & Immunization

Copies of current Florida Certification of Immunization Form (DH 680) and the current Student Health Examination Form (DH 3040) must be submitted along with your registration packet to the Academy Office to complete registration annually. No student will be allowed to start class if documentation is not received.

## Students Records

The transfer of student records will be handled by the Principal of the Elementary School. Per The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232 g), we are no longer required to have parental consent when requesting transfer of student records. If you have any questions, please contact the Progress Village Christian Academy office at (813) 677-5988 ext. 222.

Health physical record is due annually. Preschool student immunization records must be renewed and submitted to the office prior to their expiration date. Students will not be allowed to participate in the program with an expired or missing form.

**All student records requests must be submitted at least 48 hours in advance.**

# Financial Fees and Policies

**REGISTRATION FEES INCLUDE: Administration, Books, & Ceremony Fee.**

**ANNUAL REGISTRATION FEES:**

**Pre-School**

| | |
|---|---|
| **Two Years (T2)** | **$165.00** |
| **Three Years (K3)** | **$190.00** |
| **Four Years (K4)** | **$215.00** |

**Annual Wrap Care Activity Fee $215**

**Elementary**

| | |
|---|---|
| **Kindergarten (K5)** | **$354.00** |
| **Grade 1** | **$462.00** |
| **Grade 2** | **$462.00** |
| **Grade 3** | **$462.00** |
| **Grade 4** | **$462.00** |
| **Grade 5** | **$462.00** |

**WEEKLY TUITION RATES:**

**Pre-School:** ***Any p*arent receiving scholarship or tuition endorsement funds are still responsible for their remaining tuition balances.**

| | |
|---|---|
| **Two Years (T2)** | **$195.00 / $205.00** |
| **Three Years (K3)** | **$195.00** |
| **Four Years (K4)** | **$190.00** |
| **Five Years (K4)** | **$190.00** |
| **Wrap Care Fee** | **$115.00** |

**All ages Full-Time Only (Part-Time are the same)**

| | |
|---|---|
| **School Age** | **$190.00** |

**Elementary Rates:** ***Any p*arent receiving scholarship or tuition endorsement funds are still responsible for their remaining tuition balances.**

| | |
|---|---|
| **Kindergarten** | **$241.00** |
| **Grade 1** | **$241.00** |
| **Grade 2** | **$241.00** |
| **Grade 3** | **$250.00** |
| **Grade 4** | **$250.00** |
| **Grade 5** | **$250.00** |

**Weekly Before and After Fee (Multi-Student Discount):**

| Before Care Only Fee | Before + After Care |
|---|---|
| 1st Child = $10.00 | 1st Child = $40.00 |
| 2nd Child = $10.00 | 2nd Child = $30.00 |
| 3rd Child = $10.00 | 3rd Child = $20.00 |

**Monthly payment is preferred.**

## Payments

**Student tuition must be paid in advance. All payments are due on Friday for the upcoming week(s). You may select a bi-weekly or monthly payment plan. Parents shall identify the preferred payment method on their registration document.**

**Weekly customer statements will be provided for your review.**
**A late fee of $5.00 will be assessed on Fridays after 6:00 p.m. for any delinquent payments.**

**When there is a delinquent payment, the student will not be admitted to class on the following Monday, NO EXCEPTIONS.**

****Special arrangements to resolve the delinquency will only be made with the Bookkeeper or Business Administrator.**

**Any parent receiving scholarship or tuition endorsement funds are still responsible for their remaining tuition balances.**

**Prepaid monthly payment is required for School Readiness, Before and Aftercare accounts. Preschool Private pay, Voluntary Pre-kindergarten and Step Up for Student accounts are required to be paid in advance on a bi-weekly schedule. Weekly customer statements will be provided for your review.**

**Online payments can be made through the Parent Engagement App or automatic draft payment through our ProCare Tuition Express program. Tuition Express is a program that authorizes automatic debits from a checking or savings account.**

****If your account has two (2) returned payments within the school year, you will no longer be able to use any electronic payment. Payments must be made by money order ONLY.**

**PRESCHOOL ONLY - Tuition Credit (Excluding VPK and Elementary students)-------**

Each student will be allotted credit for a maximum of 15 excused days per academic school year. Credit will be applied for the upcoming week if notification is brought in on Thursday prior. If the number of days exceed the maximum allotted days, parents will be responsible for payment of any additional absences. Each day must have valid supporting documentation.

A Student Time Off form must be completed and submitted along with the attached valid supporting documents for proper credit to be applied to account. Credit can be given for the following: vacation week, illness, injury or bereavement (for immediate family-mother, father, sister, brother, grandparents)

**SCHOOL READINESS** will only pay maximum of 3 unexcused reimbursement days each month; an additional seven (7) unexcused days if *approved as Extraordinary Circumstance with proper documentation.*

**Returned Checks**

There is a $45.00 charge for any checks returned to the Academy by your bank for any reason. If one check is returned, the account will be placed on cashier's check or money order basis only. We are unable to accept post-dated checks.

**School Records**

Academy student records will not be released for any student when there is an account balance owed. This includes report cards, certificates and diplomas for graduation.

## Tuition Fee Drop Box & Payment Process

All payments are to be placed in a sealed envelope. Write the student's name, class, and amount on the front and place envelope into the payment box located outside of the Academy Offices and inside elementary dining room. Please do not send payments with students to school. In the event of a school closure, please send checks and money orders to the following address:

**P.O. Box 3419**
**Riverview, FL 33568**
**Please do not send cash payments in the mail.**

## Student Late Pick-Up

1) It is the parent's responsibility to contact PVCA if you are unable to pick up your child on time.

2) Late fees will apply as follows:
   Early Release Days (Elementary& Preschool)
   12:05 p.m.-12:30 p.m.- $3.00 per minute
   12:31 p.m.-1:00p.m. $5.00 per minute

   End of School Day (Elementary ONLY)
   3:05 p.m.-3:30 p.m.-$3.00 per minute
   3:31 p.m.-4:00 p.m.- $5.00 per minute

   Close of School Day (Elementary & Preschool)
   - 6:05 p.m. – 6:30 p.m. - $3.00 per minute
   - 6:31 p.m. – 7:00 p.m. - $5.00 per minute

# Academy Disciplinary Policy

The primary purpose of the Academy is to grow our children in the following areas: spiritually, academically, socially, physically, and morally.

Children are taught appropriate age-level habits and procedures. The Academy expects support and cooperation from parents in the education/discipline of their children. Academy teachers are trained to instruct the children during class time; we believe that discipline is the responsibility of the parent. These principles work to complement one another and to correct undisciplined or poor behavior.

The following policies for discipline are enforced within the Academy:

- All discipline must be age appropriate
- No humiliating or frightening discipline
- No food, rest, or toilet discipline
- No spanking, grabbing, shaking, or physical discipline

All discipline standards must be in compliance with Florida State Statue.

## Behavior Infractions

- No guns, weapons or dangerous instruments allowed on property
- Combative, or non-cooperative response to teachers and/or staff
- Excessive unwarranted crying/screaming exceeding 2 minutes
- Hitting, kicking, biting, or physical endangerment to self/or other students
- Destructive, persistent disposition- (throwing objects/breaking objects)

If this behavior pattern is witnessed, we will confer with parents who must make arrangements to pick up the child within the hour. Behavior will be documented.

The disciplinary policies and procedures are to serve as a guide. PVCA Administration will assess all incidents on a case-by-case basis and reserve the right to modify the process and/or disciplinary timeline based on the nature and severity of the students' offense(s) as needed.

## Process for Discipline

- 1st Infraction-Verbal warning
- 2nd Infraction-Warning with email documentation
- 3rd Infraction-Written incident report on schoolwork with parent conference
- 4th Infraction-1 day suspension
- 5th Infraction-3-day suspension with parent conference
- 6th Infraction-Expulsion

## Weapons and Dangerous Instruments

A student shall not possess, handle or transport weapons. Students violating this policy are subject to immediate suspension, expulsion, and/or arrest. Weapons include but are not limited to the following: guns, knives, dirks, razor blades, ice picks, explosives, chains, pipes, brass knuckles, lighters, Billy clubs, nun chucks, Chinese stars, mace, tear gas,

or any mixture of chemicals used as a weapon, dangerous instruments, toy guns, or anything that resembles or could be considered a weapon on school grounds.

***All backpacks are subject to be randomly searched. ***

****No cell phones, electronics or fidget spinners, vapors, substances, or substance items are to be present during an academic school day. If found, the electronic device will be confiscated until a parent/guardian has retrieved the item from administration. ****

**<u>This area intentionally left blank</u>**

## Expulsion Policy

Progress Village Christian Academy will do everything to work with our students and parents to avoid implementing the Expulsion Policy, however, we must reserve the right to expel students due to the following circumstances when and if necessary:

Immediate Cause for Expulsion

- The child is at risk of causing serious injury to other children or him/herself
- Parent threatens physical or intimidating actions towards staff member
- Parent exhibits verbal abuse to staff in front of enrolled children

Parental Actions for Child's Expulsion

- Failure to pay/habitual lateness in payments
- Failure to complete required forms including submission of the child's immunization records
- Habitual unexcused tardiness when dropping off or picking up your child (Parent must adhere to school hours)
- Habitual unexcused absences
- Verbal abuse or explicit language toward staff member

**NOTE: Habitual means done regularly or repeatedly as a matter of habit.**

## Habitual Tardiness

A pattern of repeated late arrivals that interferes with a student's learning.

Examples:

- **3–5 Unexcused tardies within a month**
- **5 Unexcused tardies within a grading period (9 weeks)**
- **10 Unexcused tardies within a semester**

## Habitual Absenteeism

Repeated absences that begin to affect academic progress.

Examples:

- **5 unexcused absences within a month**
- **10 absences (excused or unexcused) within a school year**
- **Missing 10% of enrolled school days**

For a typical **180-day school year**, 10% equals **18 days**.

Child's Actions for Expulsion

- Failure of child to adjust after a reasonable amount of time
- Uncontrollable tantrums, crying or angry outbursts
- Ongoing physical or verbal abuse towards staff or other children
- Excessive hitting or biting which continues to cause harm to others

Prior to expulsion, a parent will be notified of the unwanted actions that may lead to the Expulsion process. PVCA staff and parent(s) will work to correct the problem and avoid expulsion. A two-week allowance will be given for corrective actions depending on the severity of the problem, and/or the risk to others. If PVCA finds that we are no longer able to accommodate the child, the parent will be asked to remove him or her. The parent may be given a one week notice to find another school for their child's needs.

## Parent/Teacher Conferences

Please feel free to consult with the Academy regarding any concerns or questions regarding your child. If your concern has not been resolved, please make an appointment to meet with the director or principal of the school. If further resolutions need to be made, please contact the business administrator. It is the desire of the administration and the faculty to be of service to both parent and student.





## Progress Village Christian Academy Grading Policy

Progress Village Christian Academy is a school whose main goal is to see every student achieve excellence. Excellence surpasses ordinary standards. PVCA's standards for honor roll will be all A's for Principal's Honor Roll and A's and B's for Honor Roll.

Honor roll will be awarded to students who receive the required grades as written above in every subject, excluding penmanship. In addition to upholding academic standards, honor students will be those who exemplify acceptable Christian behavior according to the standards of PVCA.

Numerical Grade/Letter Grade

| | |
|---|---|
| 100-99 | A+ |
| 98-93 | A |
| 92-90 | A- |
| 89-88 | B+ |
| 87-83 | B |
| 82-80 | B- |
| 79-78 | C+ |
| 77-73 | C |
| 72-70 | C- |
| 69-60 | D |
| 59 & below | F |

Any student receiving F's or D's for the entire school year for any of the core curriculum subjects will be in jeopardy of retention for the following school year. The core curriculum subjects include Bible, arithmetic, reading, phonics, and language for all grades. Grades 4th and higher will also have history and science included as core subjects.

# Report Cards

**Preschool**: Progress report will be given for the 2nd, 3rd, & 4th grading period.

**K5-5th Grade:** Report cards will be sent home at the end of every nine-week grading period via online grading system. All report cards directly reflect student progress and periodic curriculum skill assessments. Parent/Teacher conferences will be held once every nine weeks. Appointments must be made with your child's teacher. Please refer to the calendar for dates.

# Daily Meals

- Academy Elementary School breakfast is provided from 6:30am - 7:30am
- Academy Preschool breakfast is provided from 7:00am-7:45am
- Inform the Administrator and teacher of any food allergies immediately.
- Lunch is provided between 11:00 am – 12:30 pm.

**PVCA is a nut free school.**

# Birthday Celebrations

Celebrating birthdays is an important part of classroom activities. To keep the birthday celebrations within the framework of our programs, we request the following guidelines be honored by parents:

1. Date of celebration is to be approved by the teacher and School Principal or Director at least one week in advance via email.
2. Celebration time is assigned by the teacher and approved by Principal or Director.
3. Celebration food must be store-bought cupcakes, juice, and/or special treats.
4. Entertainers for celebrations are not allowed.

# Progress Village Christian Academy
# 2026-2027 School Year Calendar

| | |
|---|---|
| **Students' First Day of School** | **Monday, August 10, 2026** |
| **Labor Day Holiday - CLOSED** | **Monday. Sept. 7, 2026** |
| **Parent-Teacher Conferences** | **Tuesday – Friday, Sept. 8-11, 2026** |
| **Progress Reports** | **Friday, Sept. 25, 2026** |
| **End of First Grading Period** | **Friday, October 9, 2026** |
| **Report Card Distribution** | **Friday, Oct. 16, 2026** |
| **Parent-Teacher Conferences** | **Monday – Friday, November 2 – 6, 2026** |
| **Veterans Day - CLOSED** | **Wednesday, Nov. 11, 2026** |
| **Thanksgiving Break (Elementary CLOSED)** | **Monday – Friday, November 23 - 27, 2026** |
| **Thanksgiving Break (Preschool)** | **Thursday, Nov. 26th & Friday, Nov. 27th** |
| **Students Return to School** | **Monday, November 30, 2026** |
| **Progress Reports** | **Friday, December 4, 2026** |
| **End of 2nd Grading Period** | **Friday, December 18, 2026** |
| **Christmas Break (Elem & VPK CLOSED)** | **Monday, Dec. 21, 2026 – Friday, Jan. 1, 2027** |
| **PRESCHOOL WINTER BREAK SCHEDULE** | |
| **Christmas Holiday – Preschool ONLY** | **Thurs., December 24th & Fri., December 25th** |
| **New Year Holiday – Preschool ONLY** | **Thursday, December 31st & Friday, Jan. 1st** |
| **Preschool will be open except for the specific dates above.** | |
| **Non-Student Day (Elementary ONLY)** | **Monday, January 4, 2027** |
| **Students Return to School (Elementary ONLY)** | **Tuesday, January 5, 2027** |
| **Report Card Distribution** | **Friday, January 8, 2027** |
| **Martin Luther King Jr. Holiday - CLOSED** | **Monday, January 18, 2027** |
| **Parent-Teacher Conferences** | **Monday – Friday, January 25 – 29, 2027** |
| **Presidents Day - CLOSED** | **Monday, February 15, 2027** |
| **Progress Reports** | **Friday, February 26, 2027** |
| **End of 3rd Grading Period** | **Friday, March 12, 2027** |
| **Report Card Distribution** | **Friday, March 19, 2027** |
| **Spring Break/Easter Break – (Elem & VPK CLOSED)** | **Monday – Friday, March 22 – 26, 2027** |
| **Non-Student Day (Elementary ONLY)** | **Monday, March 29, 2027** |

| | |
|---|---|
| **Students Return to School** | **Tuesday, March 30, 2027** |
| **IOWA Testing** | **Monday – Friday, April 12 – 16, 2027** |
| **Parent Teacher Conferences** | **Monday – Friday, April 12 – 16, 2027** |
| **Progress Reports** | **Friday, May 7, 2027** |
| **Last Day of School for Students**<br>**End of 4th Grading Period** | **Thursday, May 27, 2027** |
| **Graduation / Promotion Ceremony** | **Friday, May 28, 2027** |

**Early Release Mondays are on the following dates:**

**Oct. 5th, Nov. 2nd, Feb 1st, March 1st, May 3rd.**

***Hurricane Day(s) if needed:***

***Nov. 11th, Nov. 23rd-24th, Jan. 4th, Mar. 29th.***

# Attendance Policy

1. Preschool classes begin at 8:30 a.m. Please make every effort to ensure that your child is in class on time, or a tardy will be incurred. Students must report to class no later than 9:00 a.m. or 11:00 a.m. with a doctor's note.
2. Elementary School classes begin at 8:00 a.m. and end at 2:45 p.m. Please make every effort to ensure that your child is in class on time, or a tardy will be incurred. Three unexcused tardies equal one absence.
3. Excessive unexcused tardiness and absenteeism will be discussed at a scheduled Parent/Teacher conference. This meeting will assess current student progress and student attendance. Excessive tardiness (more than 9 in one grading period) may result in a grade drop.
4. Written communication must be given to your child's teacher for any absences or tardy marks to be considered excused.
5. Each preschool parent is responsible for tracking and signing attendance records daily as required by School Readiness (Title 20).

It is essential to develop a regular routine of attendance from the very first week of school. Required instructional hours K5: 540 hours; 1st-3rd: 720 hours; 4th-12th: 900 hours,

## Absences

Students may receive tuition credit for up to fifteen (15) excused absence days per academic school year. To receive credit for an upcoming absence, parents must notify the school by Thursday prior to the week of the absence.
If absences exceed the maximum allotted excused days, parents will be responsible for payment for any additional absence days.

To request tuition credit, parents must:

- Complete and submit a Student Time Off Form
- Provide valid supporting documentation for each absence

Tuition credit may be approved for the following reasons:

- Family vacation
- Illness
- Injury
- Bereavement for an immediate family member (mother, father, sister, brother, or grandparent)

All requests are subject to administrative review and approval.

---

# Florida School Readiness Attendance Policy

Families participating in the Florida School Readiness Program must follow the attendance requirements established by the School Readiness Program and the Early Learning Coalition.

School Readiness will reimburse providers for:

- Up to three (3) unexcused absence days per month
- Up to seven (7) additional absence days approved as an Extraordinary Circumstance with proper supporting documentation

Additional documentation may be required for extended absences, illness, emergencies, or other qualifying circumstances.

Parents are responsible for:

- Reporting absences promptly
- Providing required documentation

# School Closure Policy

## Bad Weather Conditions

Notification of any school closing(s) will be sent out via notice, email, text or phone call. The same will hold true for information pertaining to the reopening of schools

## Illness

For the welfare of all children, anyone who is sick must remain home. If your child is sent home for a contagious illness, i.e. Covid 19, pink eye, diarrhea, etc., they cannot return to school until they have 24 hours without a fever and have a note of reinstatement from the doctor. If your child requires medication during school hours, it is the sole responsibility of the parent to make arrangements to administer medication to the child.

PVCA staff will only administer approved medication in life threatening situations, including but not limited to seizures, serious allergy attacks and asthma attacks. Please notify administration of any life-threatening conditions and keep your child's medical records up to date.

For your child to be administered medication (life threatening situations only):

1. A signed statement by the parent/guardian requesting the administration of medication must accompany all medication. New authorization forms are required every school year and/or when any changes with the medical orders occur.
2. Medication must be sent to school via parent or guardian.
3. Medication must be in the prescription container with the date, dosage, name of drug, and student and physician name. Medication must remain in the container in which it was originally dispensed.
4. When any medications are added or discontinued, a new authorization form is required.
5. When medications, dosages, or times are changed, both steps must be followed.

6. A written note from the parent requesting the changes must be sent to the school, and then a new signed authorization form with the corrected information must be completed. A new label from the licensed pharmacist or licensed medical doctor must be presented indicating the change. A fax is acceptable.

# School Uniform Policy

**UNIFORMS are worn Monday through Friday.**



## Uniform Attire (required):



SHIRTS- Plain Polo Shirts. Official PVCA Spirit Shirts to be worn on Friday only. All shirts must be tucked in. T-shirts are not allowed as normal school day wear. Unapproved sweatshirts, hoodies, etc. are not allowed.

**Preschool Shirt Colors**:

| | |
|---|---|
| Pre-K2 | Red |
| Pre-K3 | Hunter Green |
| Pre-K4 | Gold |

**Elementary School Shirt Colors:**

| | |
|---|---|
| K5, Grades 1 and 2 | Red |
| Grades 3, 4, and 5 | Hunter Green |

**BOTTOMS**

Students in grades Pre K2-5 must wear plain navy bottoms (shorts, pants/slacks, skorts only).

Jeans will only be allowed on Fridays. Jeans must be plain, not tight, and without rips and/or graphics.

Tight clothing, leggings, yoga or jogging material for bottoms **are not permitted**.

## OUTERWEAR

A plain navy cardigan may be worn on top of the approved school uniform shirt, if necessary. **No earrings are allowed for boys**. PVCA is not held liable or responsible for broken, lost, or missing jewelry.

## SHOES

Students must wear sneakers only; closed toe and closed heel at all times. No heavy military type boots or shoes with metal tips may be worn. No stacked or pumped shoes may be worn. No wheeled sneakers, bedroom/other slippers, or pointed/cowboy boots, crocks (unless for potty training). Students should not wear black soled shoes as they scuff the floor.

## SOCKS

Socks must be worn daily and must be plain with no designs. Plain navy stockings are permitted. Fishnet stockings or other inappropriate leg wear is not acceptable. Socks should be worn no higher than lower calf height.

## HAIR and MAKE UP

Hair must be neat and clean with no "unnatural" colors i.e., fluorescent, bright green, mohawks, spikes, head symbol shavings, etc. Hair that is distracting to the educational setting will not be allowed. No hats, hoodies, headbands, scarves, or bandanas may be worn. Beads are not allowed in the hair for preschool students. No make-up will be worn in school. If a student wears make-up to school, they will be asked to remove it. The parent will be contacted for inappropriate hair and/or make up, as necessary.

***We anticipate an outstanding school year. We look forward to the interaction as a "Village" meeting the educational and spiritual needs of our students and families.***